

## VACANCY ANNOUNCEMENT

Job Title:	Funding Officer	<b>Reports to</b>
Grade:		❖ Director, Treasury
Department:	Treasury	<b>Direct Reports</b>
		❖ None

Shelter Afrique Development Bank (ShafDB) is a Pan-African housing finance and development institution established by African Governments to provide financial solutions and technical assistance for affordable housing and urban development across the continent.

Reporting to the Director of Treasury, The Funding Officer is responsible for supporting the planning, structuring, execution, and monitoring of the institution’s conventional and thematic funding activities across capital markets, development finance institutions (DFIs), bilateral lenders, and other funding partners.

The role contributes to optimizing the institution’s cost of funds, diversifying funding sources, and ensuring efficient execution of funding transactions in alignment with the bank strategy, asset-liability management framework, and institutional growth objectives by market and currency, while ensuring full compliance with post-borrowing obligations.

### Key Responsibilities and Job Dimensions

- ❖ Work closely with the Director of Treasury and business teams, in alignment with the institution’s growth strategy, to monitor and assess short, medium, and long-term funding requirements by currency, and to develop and implement appropriate financing plans.
- ❖ Support the Director of Treasury on conventional and thematic funding activities across capital markets, including issuance in local African currencies and international markets (bonds, notes, and other instruments). And structure, negotiate, and manage funding facilities with Development Finance Institutions (DFIs), commercial lenders, and strategic partners.
- ❖ Optimize the cost of funding through proactive funding strategy, efficient liquidity management, and implementation of measures to minimize negative carry and idle liquidity costs.
- ❖ Manage treasury operations related to funding transactions, including settlement coordination, cash flow planning, liquidity monitoring, and funding utilization.
- ❖ Support the design and implementation of hedging strategies (FX and interest rate) aligned with funding structures and balance sheet objectives.
- ❖ Contribute to maintaining optimal liquidity levels and ensuring alignment between funding strategy, asset deployment, and Asset–Liability Management (ALM) policies.
- ❖ Maintain and manage financial covenant models and databases, ensuring accuracy, consistency, and alignment with financing agreements, and ensure proper documentation, reporting, and compliance with internal policies and external regulatory requirements related to treasury and funding activities

- ❖ Advance and coordinate presentations and communications.
- ❖ Oversee due diligence processes for existing and prospective lenders, ensuring timely information flow and compliance with institutional and counterparty requirements.
- ❖ Own the review and periodic update of the institution's funding and lending pricing models, ensuring timely communication of updated pricing guidance across relevant departments.
- ❖ Assist in preparing funding strategies, market updates, and analytical materials for ALCO and senior management decision-making.
- ❖ Build and maintain relationships with, arrangers, DFIs, rating agencies, and financial counterparties.
- ❖ Support all preparatory and follow-up actions required to obtain, maintain, and strengthen the institution's investment grade rating.
- ❖ Coordinate internally with legal, finance, risk, and business teams to ensure smooth execution and compliance of funding transactions.
- ❖ Monitor market developments (interest rates, investor appetite, regulatory changes) to identify funding opportunities and risks.

#### **Experience and Academic Qualifications**

- ❖ **Experience:** Minimum of 8 years of progressive experience within a Multilateral financial institution.
- ❖ Demonstratable experience in conventional and thematic fund raising from Bilateral debt (Developmental Finance Institutions and Commercial banks) and Capital markets. Excellent and demonstrated networks with international funding institutions, private and Developmental Finance institution agencies.
- ❖ **Academic:** Master's degree in Business Administration, Finance, Economics, or any other related field or a professional qualification in lieu.
- ❖ **Language:** Fluency in written and verbal English/French or working knowledge of the other is required.

#### **How to Apply:**

Interested candidates should submit a detailed CV and cover letter to [hr@shelterafrique.org](mailto:hr@shelterafrique.org)

with the subject: "**Application – Fundraising Officer**" 9<sup>th</sup> March 2026

Shelter Afrique is an equal opportunity employer.